



NATIONAL ASSOCIATION  
OF PARLIAMENTARIANS®

# Proposed Bylaws Amendments

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43<sup>rd</sup> Biennial Convention  
September 8-11, 2021

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# OFFICIAL NOTICE

This booklet contains notice of the proposed amendments to be considered by the delegates to the NAP Virtual Biennial Convention, September 8-11, 2021.

Having the proposed amendments in hand allows time to consider the merits and discuss at local meetings. Make your feelings known to your delegates if you are not able to attend the convention. Our goal as parliamentarians should be to come well-prepared and contribute to expeditious handling of these issues at the business meetings during the convention.

In addition to stating the amendments in a formal manner, the proposed amendments are presented in a three-column format: **Current Wording**; **Proposed Amendment**; and **If Adopted Will Read**. Below each is the identity of the proposer, the rationale furnished by the proposer, the Bylaws Committee's recommendation, which may include a proposed amendment, and the Bylaws Committee's rationale for the recommendation if other than adoption.

There will be a bylaws forum 3:00 p.m.–4:30 p.m., Wednesday, September 8, 2021. During the forum, the Bylaws Committee will facilitate open discussion (no action) of the proposed bylaws amendments. Please keep in mind that your decisions must consider how all members, units, associations, districts, and NAP will be affected.

**PLEASE BRING THIS BOOKLET WITH YOU TO THE CONVENTION.**

## **2019-2021 NAP Bylaws Committee**

Steven Britton, PRP, *Chairman*

Steven Cook, PRP

Gretchen Denton, PRP

Atul Kapur, PRP

Traci Bransford Marquis, PRP, *Legal Advisor*

Darlene T. Allen, PRP, NAP President, PRP, *ex officio*

Timothy Wynn, PRP, NAP Parliamentarian, *advisor*

**Formatting used in printing the proposed bylaw amendments:**

Underlined print = insert or add

~~Line through print~~ = strike out

# Proposed Amendments

## AMENDMENT 1: CHANGE NAME OF PROFESSIONAL STANDARDS COMMITTEE

At each location in the NAP Bylaws and the Standing Rules where the name “professional standards committee” appears, strike “standards” and insert “responsibility and member discipline,” as shown in the following tables.

**Proviso:** That the Board of Directors shall be instructed to make the necessary changes to the committee’s name in the NAP Operating Policies and Procedure (NAPOPP).

**Proposed by:** NAP Professional Standards Committee.

**Rationale:** The committee’s name was changed at the 2019 convention from “ethics committee” to “professional standards committee.” Subsequently, in 2020, the joint NAP/AIP Code of Ethics for Parliamentarians was revised, and the title was changed to Code of Professional Responsibility for Parliamentarians. It is now appropriate to change the committee’s name to match the title of the revised code. Moreover, the professional standards committee has jurisdiction to review member discipline complaints, not just professional responsibility complaints.

**Bylaws Committee Recommendation:** The bylaws committee recommends the adoption of this series of amendments and the proviso.

**Procedural Note:** This series of bylaw amendments to change the name of the committee is indivisible. See RONR (12th ed.) 27:5, which states, “Similarly, if a single motion proposes a series of amendments to something previously adopted (35)—existing bylaws, for example—and all of the individual amendments must be made, if any one of them is made, in order for the document being amended to be coherent, then the motion cannot be divided.” See also RONR (12th ed.) 57:3, which states, “When a series of isolated changes to the bylaws are needed to achieve one end—such as abolishing the office of “Historian” and eliminating all references to it—the changes should be offered in a single motion. If the changes are related in such a way that all of the individual amendments must be made, if any one of them is made, in order for the bylaws to be coherent, then the motion cannot be divided.”

Current Wording	Proposed Amendment	If Adopted Will Read
<b>A. Composition, Accountability, Ex officio Members, Subcommittees, and Term.</b> The standing committees of NAP shall be bylaws, communications, educational resources, international services, membership examiners, membership extension and retention, professional development, professional standards, and youth.	<b>A. Composition, Accountability, Ex officio Members, Subcommittees, and Term.</b> The standing committees of NAP shall be bylaws, communications, educational resources, international services, membership examiners, membership extension and retention, professional development, professional <del>standards</del> <u>responsibility</u>	<b>A. Composition, Accountability, Ex officio Members, Subcommittees, and Term.</b> The standing committees of NAP shall be bylaws, communications, educational resources, international services, membership examiners, membership extension and retention, profes-

<p>1. ...</p> <p>c) The professional standards committee composition shall be as provided in Article XI.</p> <p>...</p> <p>3. Ex officio members:</p> <p>a) The NAP President or the NAP President's designee shall be ex officio a member of each standing committee, except the professional standards committee. A presidential designee shall not be counted in determining a quorum but shall have voting rights</p> <p>...</p> <p>5. The term for committee members shall correspond to that of the officers, except for the professional standards committee, whose terms are prescribed in Article XI.</p>	<p><u>and member discipline</u>, and youth.</p> <p>1. ...</p> <p>c) The professional <del>standards responsibility and</del> <u>member discipline</u> committee composition shall be as provided in Article XI.</p> <p>...</p> <p>3. Ex officio members:</p> <p>a) The NAP President or the NAP President's designee shall be ex officio a member of each standing committee, except the professional <del>standards responsibility and</del> <u>member discipline</u> committee. A presidential designee shall not be counted in determining a quorum but shall have voting rights</p> <p>...</p> <p>5. The term for committee members shall correspond to that of the officers, except for the professional <del>standards responsibility and</del> <u>member discipline</u> committee, whose terms are prescribed in Article XI.</p>	<p>sional development, professional responsibility and member discipline, and youth.</p> <p>1. ...</p> <p>c) The professional responsibility and member discipline committee composition shall be as provided in Article XI.</p> <p>...</p> <p>3. Ex officio members:</p> <p>a) The NAP President or the NAP President's designee shall be ex officio a member of each standing committee, except the professional responsibility and member discipline committee. A presidential designee shall not be counted in determining a quorum but shall have voting rights</p> <p>...</p> <p>5. The term for committee members shall correspond to that of the officers, except for the professional responsibility and member discipline committee, whose terms are prescribed in Article XI.</p>
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In Article III. Members, Section 5. Conduct:

<b>Current Wording</b>	<b>Proposed Amendment</b>	<b>If Adopted Will Read</b>
<p><b>Section 5. Conduct.</b> Members shall abide by the NAP Bylaws, Standing Rules, and Code of Ethics, and shall not engage in conduct injurious to NAP or its object, or bring disrespect on NAP. The professional standards committee shall handle</p>	<p><b>Section 5. Conduct.</b> Members shall abide by the NAP Bylaws, Standing Rules, and Code of Ethics, and shall not engage in conduct injurious to NAP or its object, or bring disrespect on NAP. The professional <del>standards responsibility and</del> <u>member discipline</u> committee shall</p>	<p><b>Section 5. Conduct.</b> Members shall abide by the NAP Bylaws, Standing Rules, and Code of Ethics, and shall not engage in conduct injurious to NAP or its object, or bring disrespect on NAP. The professional responsibility and member discipline</p>

allegations of disciplinary matters as prescribed in Article XI, Section 2.	handle allegations of disciplinary matters as prescribed in Article XI, Section 2.	committee shall handle allegations of disciplinary matters as prescribed in Article XI, Section 2.
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In Article V. Officers, Section 8. Duties of Officers, Subsection A. Duties of the President, Paragraphs 2, 5, and 7:

Current Wording	Proposed Amendment	If Adopted Will Read
<p><b>A. Duties of the President.</b> The president:</p> <p>...</p> <p>2. shall appoint, subject to the approval of the NAP Board of Directors, the following:</p> <p>...</p> <p>b) the chairman of each standing committee except the professional standards committee;</p> <p>c) the members of each standing committee and subcommittee except the membership extension and retention committee and the professional standards committee;</p> <p>...</p> <p>5. shall nominate the following:</p> <p>a) two professional registered members to serve on the professional standards committee; and</p> <p>b) a member of the professional standards committee to serve as committee chairman;</p> <p>...</p> <p>7. shall be ex officio a member of all NAP committees, except the professional standards committee, unless the president designates another member of the NAP Board of Directors to serve in his or her place;</p>	<p><b>A. Duties of the President.</b> The president:</p> <p>...</p> <p>2. shall appoint, subject to the approval of the NAP Board of Directors, the following:</p> <p>...</p> <p>b) the chairman of each standing committee except the professional <del>standards</del> <u>responsibility and member discipline</u> committee;</p> <p>c) the members of each standing committee and subcommittee except the membership extension and retention committee and the professional <del>standards</del> <u>responsibility and member discipline</u> committee;</p> <p>...</p> <p>5. shall nominate the following:</p> <p>a) two professional registered members to serve on the professional <del>standards</del> <u>responsibility and member discipline</u> committee; and</p> <p>b) a member of the professional <del>standards</del> <u>responsibility and member discipline</u> committee to serve as committee chairman;</p> <p>...</p>	<p><b>A. Duties of the President.</b> The president:</p> <p>...</p> <p>2. shall appoint, subject to the approval of the NAP Board of Directors, the following:</p> <p>...</p> <p>b) the chairman of each standing committee except the professional responsibility and member discipline committee;</p> <p>c) the members of each standing committee and subcommittee except the membership extension and retention committee and the professional responsibility and member discipline committee;</p> <p>...</p> <p>5. shall nominate the following:</p> <p>a) two professional registered members to serve on the professional responsibility and member discipline committee; and</p> <p>b) a member of the professional responsibility and member discipline committee to serve as committee chairman;</p> <p>...</p> <p>7. shall be ex officio a member of all NAP committees, ex-</p>

...	7. shall be ex officio a member of all NAP committees, except the professional <del>standards responsibility and</del> <u>member discipline</u> committee, unless the president designates another member of the NAP Board of Directors to serve in his or her place;	cept the professional responsibility and member discipline committee, unless the president designates another member of the NAP Board of Directors to serve in his or her place; ...
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In Article VII. NAP Board of Directors, Section 2. Duties, Subsection B. Duties of the NAP Board of Directors, Paragraphs 1, 21, and 22:

Current Wording	Proposed Amendment	If Adopted Will Read
<p><b>B. Duties of the NAP Board of Directors.</b> The NAP Board of Directors shall:</p> <p>1. at its first meeting (post-convention):</p> <p>a) elect two professional registered members to membership on the professional standards committee; and</p> <p>b) elect a member of the professional standards committee to serve as committee chairman;</p> <p>...</p> <p>21. after consultation with the professional standards committee, adopt <i>Standards of Ethical Conduct for Parliamentarians, Rules for Disposition of Professional Ethics Complaints.</i> and <i>Rules for Disposition of Membership Discipline Complaints</i>;</p> <p>22. render the final decision on any recommendation made by the professional standards committee for suspension or revocation</p>	<p><b>B. Duties of the NAP Board of Directors.</b> The NAP Board of Directors shall:</p> <p>1. at its first meeting (post-convention):</p> <p>a) elect two professional registered members to membership on the professional <del>standards responsibility and</del> <u>discipline</u> committee; and</p> <p>b) elect a member of the professional <del>standards responsibility and member discipline</del> committee to serve as committee chairman;</p> <p>...</p> <p>21. after consultation with the professional <del>standards responsibility and</del> <u>discipline</u> committee, adopt <i>Standards of Ethical Conduct for Parliamentarians, Rules for Disposition of Professional Ethics Complaints.</i> and <i>Rules for Disposition of Membership Discipline Complaints</i>;</p> <p>22. render the final decision on any recommendation</p>	<p><b>B. Duties of the NAP Board of Directors.</b> The NAP Board of Directors shall:</p> <p>1. at its first meeting (post-convention):</p> <p>a) elect two professional registered members to membership on the professional responsibility and member discipline committee; and</p> <p>b) elect a member of the professional responsibility and member discipline committee to serve as committee chairman;</p> <p>...</p> <p>21. after consultation with the professional responsibility and member discipline committee, adopt <i>Standards of Ethical Conduct for Parliamentarians, Rules for Disposition of Professional Ethics Complaints.</i> and <i>Rules for Disposition of Membership Discipline Complaints</i>;</p> <p>22. render the final decision on any recommendation made by the professional responsibility and member</p>

<p>of any member’s membership or credential classification as a result of an ethics or member discipline complaint and consider and resolve all appeals by a respondent of a reprimand issued by the professional standards committee. A two-thirds vote shall be required to suspend or revoke any member’s membership or credential classification;</p>	<p>made by the professional <del>standards-responsibility and member discipline</del> committee for suspension or revocation of any member’s membership or credential classification as a result of an ethics or member discipline complaint and consider and resolve all appeals by a respondent of a reprimand issued by the professional <del>standards-responsibility and member discipline</del> committee. A two-thirds vote shall be required to suspend or revoke any member’s membership or credential classification;</p>	<p>discipline committee for suspension or revocation of any member’s membership or credential classification as a result of an ethics or member discipline complaint and consider and resolve all appeals by a respondent of a reprimand issued by the professional responsibility and member discipline committee. A two-thirds vote shall be required to suspend or revoke any member’s membership or credential classification;</p>
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In Article XI. Discipline, Section 1. Professional Standards Committee, and Section 2. Complaints:

Current Wording	Proposed Amendment	If Adopted Will Read
<p><b>Section 1. Professional Standards Committee.</b>  <b>A. Composition.</b> The professional standards committee shall be comprised of four professional registered members who shall not be members of the NAP Board of Directors.</p> <p>...</p> <p><b>Section 2. Complaints.</b>  <b>A. Complaints.</b> The professional standards committee shall process complaints concerning alleged violations of the <i>Code of Ethics for Parliamentarians</i> in accordance with provisions contained in the <i>Rules for Disposition of Complaints by the Professional Standards Committee</i>.</p>	<p><b>Section 1. Professional Standards <del>Responsibility and Member Discipline</del> Committee.</b>  <b>A. Composition.</b> The professional <del>standards-responsibility and member discipline</del> committee shall be comprised of four professional registered members who shall not be members of the NAP Board of Directors.</p> <p>...</p> <p><b>Section 2. Complaints.</b>  <b>A. Complaints.</b> The professional <del>standards-responsibility and member discipline</del> committee shall process complaints concerning alleged violations of the <i>Code of Ethics for Parliamentarians</i> in accordance with provisions contained in the</p>	<p><b>Section 1. Professional Responsibility and Member Discipline Committee.</b>  <b>A. Composition.</b> The professional responsibility and member discipline committee shall be comprised of four professional registered members who shall not be members of the NAP Board of Directors.</p> <p>...</p> <p><b>Section 2. Complaints.</b>  <b>A. Complaints.</b> The professional responsibility and member discipline committee shall process complaints concerning alleged violations of the <i>Code of Ethics for Parliamentarians</i> in accordance with provisions contained in the <i>Rules for Disposition of</i></p>

<p><b>B. Member Discipline Complaints.</b> The professional standards committee shall process complaints concerning alleged violations of Article III, Section 5 in accordance with provisions contained in the Rules for Disposition of Membership Discipline Complaints.</p> <p><b>C. Penalties.</b> The professional standards committee may:</p> <ol style="list-style-type: none"> <li>1. issue a reprimand, subject to appeal by the respondent to the NAP Board of Directors; or</li> <li>2. recommend to the NAP Board of Directors the suspension or revocation of a membership or credential classification.</li> </ol>	<p>Rules for Disposition of Complaints by the Professional Standards Committee.</p> <p><b>B. Member Discipline Complaints.</b> The professional <del>standards</del> <u>responsibility and member discipline</u> committee shall process complaints concerning alleged violations of Article III, Section 5 in accordance with provisions contained in the <i>Rules for Disposition of Membership Discipline Complaints</i>.</p> <p><b>C. Penalties.</b> The professional <del>standards</del> <u>responsibility and member discipline</u> committee may:</p> <ol style="list-style-type: none"> <li>1. issue a reprimand, subject to appeal by the respondent to the NAP Board of Directors; or</li> <li>2. recommend to the NAP Board of Directors the suspension or revocation of a membership or credential classification.</li> </ol>	<p><i>Complaints by the Professional Standards Committee.</i></p> <p><b>B. Member Discipline Complaints.</b> The professional responsibility and member discipline committee shall process complaints concerning alleged violations of Article III, Section 5 in accordance with provisions contained in the <i>Rules for Disposition of Membership Discipline Complaints</i>.</p> <p><b>C. Penalties.</b> The professional responsibility and member discipline committee may:</p> <ol style="list-style-type: none"> <li>1. issue a reprimand, subject to appeal by the respondent to the NAP Board of Directors; or</li> <li>2. recommend to the NAP Board of Directors the suspension or revocation of a membership or credential classification.</li> </ol>
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In Standing Rule 18. Professional Standards Committee:

Current Wording	Proposed Amendment	If Adopted Will Read
<p><b>PROFESSIONAL STANDARDS COMMITTEE</b></p> <p>18. The Professional Standards Committee shall conduct at least one educational session at each NAP Training Conference and NAP Biennial Convention.</p>	<p><b><u>PROFESSIONAL STANDARDS RESPONSIBILITY AND MEMBER DISCIPLINE COMMITTEE</u></b></p> <p>18. The Professional <del>Standards</del> <u>Responsibility and Member Discipline</u> Committee shall conduct at least one educational session at each NAP Training Conference and NAP Biennial Convention.</p>	<p><b>PROFESSIONAL RESPONSIBILITY AND MEMBER DISCIPLINE COMMITTEE</b></p> <p>18. The Professional Responsibility and Member Discipline Committee shall conduct at least one educational session at each NAP Training Conference and NAP Biennial Convention.</p>



## AMENDMENT 2: PROFESSIONAL DEVELOPMENT COMMITTEE DUTIES

Regarding Article IX. Committees. Section 1. Standing Committees, Subsection H. Professional Development Committee:

- (1) Amend by inserting after the word “shall,” the following “:
1. develop and upgrade the curricula of the modules for credentialed members;
  2. be responsible for modules and other requirements for attaining and retaining the PRP® classification and retaining the RP® classification; and
  3. submit to the NAP Board of Directors for approval any proposed changes in the requirements for attaining or retaining the PRP® classification and retaining the RP® classification or any substantial changes in the structure or administration of modules.” and

(2) Amend by striking out the inserted language, with the following proviso: provided that the amendment shall take effect upon a date set by vote of the Commission on Credentialing.

**Procedural Note:** Since the provision to be amended (shown in italics in the first column below) has already been stricken from the bylaws by an amendment adopted in 2015, the current proposed change will be effected by the simultaneous adoption of an amendment to insert the proposed language and an amendment to strike out the proposed language, with the proviso that the provisions shall remain in effect until a time determined by a vote of the commission on credentialing. This will preserve the current situation of the professional development committee handling credentialing until the commission on credentialing takes over.

See RONR (12th ed.) 27:5, which states, “Similarly, if a single motion proposes a series of amendments to something previously adopted (35)—existing bylaws, for example—and all of the individual amendments must be made, if any one of them is made, in order for the document being amended to be coherent, then the motion cannot be divided.”

Current Wording	Proposed Amendment (strike-throughs and underlines for comparison only)	If Adopted will read
<p>The professional development committee shall:</p> <ol style="list-style-type: none"> <li>1. <i>develop and upgrade the curricula of the courses for credentialed members;</i></li> <li>2. <i>be responsible for courses and other requirements for attaining and retaining the PRP® classification and retaining the RP® classification; and</i></li> </ol>	<p>The professional development committee shall:</p> <ol style="list-style-type: none"> <li>1. <i>develop and upgrade the curricula of the <del>courses</del> <u>modules</u> for credentialed members;</i></li> <li>2. <i>be responsible for <del>courses</del> <u>modules</u> and other requirements for attaining and re-</i></li> </ol>	<p>The professional development committee shall:</p> <ol style="list-style-type: none"> <li>1. <i>develop and upgrade the curricula of the modules for credentialed members;</i></li> <li>2. <i>be responsible for modules and other requirements for attaining and retaining the PRP® classification and retaining the RP® classification.</i></li> </ol>

3. submit to the NAP Board of Directors for approval any proposed changes in the requirements for attaining or retaining the PRP® classification and retaining the RP® classification or any substantial changes in the structure or administration of courses.] develop educational programs for all levels of the body of knowledge.

**Proviso:** The amendment shall take effect upon a date set by vote of the Commission on Credentialing. [The bracketed language was deleted as part of the 2015 amendment, but remains in effect pending the vote of the Commission setting the effective date of the amendment.]

taining the PRP® classification and retaining the RP® classification.

3. submit to the NAP Board of Directors for approval any proposed changes in the requirements for attaining or retaining the PRP® classification and retaining the RP® classification or any substantial changes in the structure or administration of ~~courses~~ modules.] develop educational programs for all levels of the body of knowledge.

**Proviso:** The amendment shall take effect upon a date set by vote of the Commission on Credentialing. [The bracketed language was deleted as part of the ~~2015~~ 2021 amendment, but remains in effect pending the vote of the Commission setting the effective date of the amendment.]

3. submit to the NAP Board of Directors for approval any proposed changes in the requirements for attaining or retaining the PRP® classification and retaining the RP® classification or any substantial changes in the structure or administration of modules.]

develop educational programs for all levels of the body of knowledge.

**Proviso:** The amendment shall take effect upon a date set by vote of the Commission on Credentialing. [The bracketed language was deleted as part of the 2021 amendment, but remains in effect pending the vote of the Commission setting the effective date of the amendment.]

**Proposed by:** The Professional Development Committee (PDC)

**Rationale:** The PDC has determined that the word course implies that teaching/training occurs when members are recertifying for their PRP credentials or are candidates for the PRP credential. Therefore, the word course is changed to **module**.

**Bylaws Committee Recommendation:** The NAP Bylaws Committee recommends the adoption of these amendments and proviso.

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## AMENDMENT 3: CREDENTIALLED MEMBERS

Regarding Article III. Members. Section 1. Classification:

- (1) Amend by inserting after the word “The following members are authorized by NAP to market themselves as credentialed parliamentarians,” the following:  
“[1. Registered Parliamentarian (RP®).

- a) To qualify for registered membership and use of the title “Registered Parliamentarian” (RP®), a regular member shall achieve a required grade on an examination developed by the membership and registration examiners committee.
  - b) To retain registered membership, the RP® shall successfully complete within each six-year period continuing education units (CEUs) as provided in the policies of NAP. The CEUs shall be authorized by and administered under the direction of the professional development committee.
2. Professional Registered Parliamentarian (PRP®). a) To qualify for professional registered membership and the use of the title “Professional Registered Parliamentarian” (PRP®), a registered member shall successfully complete a professional qualifying examination covering advanced material prepared by and administered under the direction of the professional development committee.
- b) To retain professional registered membership, a PRP® shall successfully complete within each six-year period a professional renewal certification prepared by and administered under the direction of the professional development committee and such other continuing education and professional service requirements as the NAP Board of Directors, after consultation with the professional development committee, may establish. Authors of the current edition of Robert’s Rules of Order Newly Revised shall by that fact be deemed to qualify for and retain professional registered membership provided they pay the dues required for that classification.
  - c) Any member who does not successfully complete an examination or renewal certification required for this class of membership shall be entitled to file a written appeal in accordance with rules established by the NAP Board of Directors.]

AND

- (2) Amend by striking out the inserted language, with the following proviso: provided that the amendment shall take effect upon a date set by vote of the Commission on Credentialing.

**Procedural Note:** Since the provision to be amended (shown in italics in the first column below) has already been stricken from the bylaws by an amendment adopted in 2015, the current proposed change will be effected by the simultaneous adoption of an amendment to insert the proposed language and an amendment to strike out the proposed language, with the proviso that the provisions shall remain in effect until a time determined by a vote of the commission on credentialing. This will preserve the current situation of the professional development committee handling credentialing until the commission on credentialing takes over.

See RONR (12th ed.) 27:5, which states, “Similarly, if a single motion proposes a series of amendments to something previously adopted (35)—existing bylaws, for example—and all of the individual amendments must be made, if any one of them is made, in order for the document being amended to be coherent, then the motion cannot be divided.”

Current Wording	Proposed Amendment (strike-throughs and underlines for comparison only)	If Adopted Will Read
<p>The following members are authorized by NAP to market themselves as credentialed parliamentarians.</p> <p>[1. Registered Parliamentarian (RP®).  a) To qualify for registered membership and use of the title “Registered Parliamentarian” (RP®), a regular member shall achieve a required grade on an examination developed by the membership and registration examiners committee.  b) To retain registered membership, the RP® shall successfully complete within each six-year period continuing education units (CEUs) as provided in the policies of NAP. The CEUs shall be authorized by and administered under the direction of the professional development committee.</p> <p>2. Professional Registered Parliamentarian (PRP®).  a) To qualify for professional registered membership and the use of the title “Professional Registered Parliamentarian” (PRP®), a registered member shall successfully complete a professional qualifying course covering advanced material prepared by and</p>	<p>The following members are authorized by NAP to market themselves as credentialed parliamentarians.</p> <p>[1. Registered Parliamentarian (RP®).  a) To qualify for registered membership and use of the title “Registered Parliamentarian” (RP®), a regular member shall achieve a required grade on an examination developed by the membership and registration examiners committee.  b) To retain registered membership, the RP® shall successfully complete within each six-year period continuing education units (CEUs) as provided in the policies of NAP. The CEUs shall be authorized by and administered under the direction of the professional development committee.</p> <p>2. Professional Registered Parliamentarian (PRP®).  a) To qualify for professional registered membership and the use of the title “Professional Registered Parliamentarian” (PRP®), a registered member shall successfully complete a professional qualifying <del>course</del> <u>examination</u> covering advanced material</p>	<p>The following members are authorized by NAP to market themselves as credentialed parliamentarians.</p> <p>[1. Registered Parliamentarian (RP®).  a) To qualify for registered membership and use of the title “Registered Parliamentarian” (RP®), a regular member shall achieve a required grade on an examination developed by the membership and registration examiners committee.  b) To retain registered membership, the RP® shall successfully complete within each six-year period continuing education units (CEUs) as provided in the policies of NAP. The CEUs shall be authorized by and administered under the direction of the professional development committee.</p> <p>2. Professional Registered Parliamentarian (PRP®).  a) To qualify for professional registered membership and the use of the title “Professional Registered Parliamentarian” (PRP®), a registered member shall successfully complete a professional qualifying examination covering advanced material</p>

administered under the direction of the professional development committee.

b) To retain professional registered membership, a PRP® shall successfully complete within each six-year period a professional recertification course prepared by and administered under the direction of the professional development committee and such other continuing education and professional service requirements as the NAP Board of Directors, after consultation with the professional development committee, may establish. Authors of the current edition of Robert’s Rules of Order Newly Revised shall by that fact be deemed to qualify for and retain professional registered membership provided they pay the dues required for that classification.

c). Any member who does not successfully complete an examination or course required for this class of membership shall be entitled to file a written appeal in accordance with rules established by the NAP Board of Directors.]

**Proviso:** The amendment shall take effect upon a date set by vote of the Commission on Credentialing. [The bracketed language was deleted as part of

prepared by and administered under the direction of the professional development committee.

b) To retain professional registered membership, a PRP® shall successfully complete within each six-year period a professional ~~recertification course~~ renewal certification prepared by and administered under the direction of the professional development committee and such other continuing education and professional service requirements as the NAP Board of Directors, after consultation with the professional development committee, may establish. Authors of the current edition of Robert’s Rules of Order Newly Revised shall by that fact be deemed to qualify for and retain professional registered membership provided they pay the dues required for that classification.

c) Any member who does not successfully complete an examination or ~~course~~ renewal certification required for this class of membership shall be entitled to file a written appeal in accordance with rules established by the NAP Board of Directors.]

**Proviso:** The amendment shall take effect upon a date set by

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b) To retain professional registered membership, a PRP® shall successfully complete within each six-year period a professional renewal certification prepared by and administered under the direction of the professional development committee and such other continuing education and professional service requirements as the NAP Board of Directors, after consultation with the professional development committee, may establish. Authors of the current edition of Robert’s Rules of Order Newly Revised shall by that fact be deemed to qualify for and retain professional registered membership provided they pay the dues required for that classification.

c) Any member who does not successfully complete an examination or renewal certification required for this class of membership shall be entitled to file a written appeal in accordance with rules established by the NAP Board of Directors.]

**Proviso:** The amendment shall take effect upon a date set by

<i>the 2015 amendment, but remains in effect pending the vote of the Commission setting the effective date of the amendment.]</i>	<i>vote of the Commission on Credentialing. [The bracketed language was deleted as part of the <del>2015</del> 2021 amendment, but remains in effect pending the vote of the Commission setting the effective date of the amendment.]</i>	<i>vote of the Commission on Credentialing. [The bracketed language was deleted as part of the 2021 amendment, but remains in effect pending the vote of the Commission setting the effective date of the amendment.]</i>
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**Proposed by:** The Professional Development Committee.

**Rationale:** The PDC has determined that the word course implies that teaching/training occurs when members are recertifying for their PRP credentials or are candidates for the PRP credential. Therefore, the word course is changed to certification for members with the PRP credential and examination for those candidates seeking the PRP credential.

**Bylaws Committee Recommendation:** The NAP Bylaws Committee recommends the adoption of these amendments and proviso.

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#### AMENDMENT 4: PROFESSIONAL DEVELOPMENT COMMITTEE FACILITATORS

Amend Article VII. NAP Board of Directors, Section 2. Duties. B. Duties of the NAP Board of Directors. 23 by striking out the words “instructors of the NAP professional recertification and qualifying courses” and inserting the words “facilitators of the NAP professional renewal certifications and professional qualifying examinations.”

Current Wording	Proposed Amendment	If Adopted Will Read
The NAP Board of Directors shall: “approve the appointment of a special committee comprised of at least three professional registered members who are instructors of the NAP professional recertification and qualifying courses to consider and resolve all appeals from decisions of the professional development committee regarding credentialing; and ”	The NAP Board of Directors shall: “approve the appointment of a special committee comprised of at least three professional registered members who are <del>instructors of the NAP professional recertification and qualifying courses</del> <u>facilitators of the NAP professional renewal certifications and professional qualifying examinations</u> to consider and resolve all appeals from decisions of the professional	The NAP Board of Directors shall: “approve the appointment of a special committee comprised of at least three professional registered members who are facilitators of the NAP professional renewal certifications and professional qualifying examinations to consider and resolve all appeals from decisions of the professional development committee regarding credentialing; and ”

	development committee regarding credentialing; and ”	
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**Proposed by:** The NAP Professional Development Committee.

**Rationale:** (1) Individuals who recertify members for their PRP credentials or those qualifying to obtain the PRP credential are not teachers and are not teaching. Experience has shown the Professional Development Committee (PDC) that PRP candidates believe that they are coming to training courses. This name change is the beginning of clarifying that these individuals are evaluating the knowledge of candidates and/or those recertifying for the PRP credentials. (2) The PDC has determined that the word course implies that teaching/training occurs when members are recertifying for their PRP credentials or are candidates for the PRP credential. Therefore, the word course is changed to certification for members with the PRP credential and examination for those candidates seeking the PRP credential.

**Bylaws Committee Recommendation:** The NAP Bylaws Committee recommends the adoption of this amendment.

## AMENDMENT 5: INTERNATIONAL MEMBER DUES REDUCTION

Amend Article III. Members. Section 3. Dues by inserting a new Subsection D, International Dues Reduction, to read as follows, and re-lettering all succeeding subsections.

“D. International Member Dues Reduction. An individual who permanently resides outside of Hawaii, in the continental United States, or Canada, and who is not otherwise entitled to a reduction, shall qualify for a 50% reduction in dues for the individual’s membership classification for the membership years 2022 to 2026.”

Current Wording	Proposed Amendment	If Adopted Will Read
	<b><u>D. International Member Dues Reduction.</u></b> <u>An individual who permanently resides outside of Hawaii, in the continental United States, or Canada, and who is not otherwise entitled to a reduction, shall qualify for a 50% reduction in dues for the individual’s membership classification for the membership years 2022 to 2026.</u>	<b>D. International Member Dues Reduction.</b> An individual who permanently resides outside of Hawaii, in the continental United States, or Canada, and who is not otherwise entitled to a reduction, shall qualify for a 50% reduction in dues for the individual’s membership classification for the membership years 2022 to 2026.

**Proviso:** If this amendment is adopted, then the NAP Standing Rules section related to Annual Dues shall be adjusted accordingly.

**Proposed by:** International Services Committee.

**Rationale:** The vision of NAP is “Educating the world on parliamentary procedure”. NAP dues may represent a barrier to international membership. This proposed temporary reduction in dues is designed to encourage international membership thereby placing NAP more firmly on the world stage. The proposed reduction is geographically and time restricted so as not to present any significant fiscal disadvantage to NAP. If the reduction is successful over the defined time frame in encouraging international membership, it may be continued through amendment to remove the time frame at the will of NAP. If not successful, the provision can be removed entirely.

**Bylaws Committee Recommendation:** The Bylaws Committee makes no recommendation on this amendment.

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## AMENDMENT 6: CONFLICT OF INTEREST

Add Article VII. Conflict of Interest Statement. The rights of board members and committee members shall be limited as provided in the Conflict of Interest Policy contained in Appendix D of the NAP Operational Policies and Procedures."

Current Wording	Proposed Amendment	If Adopted Will Read
	<b>Conflict of Interest Statement.</b> The rights of board members and committee members shall be limited as provided in the Conflict-of-Interest Policy contained in Appendix D of the Operational Policies and Procedures of NAP.	<b>Conflict of Interest Statement.</b> The rights of board members and committee members shall be limited as provided in the Conflict-of-Interest Policy contained in Appendix D of the Operational Policies and Procedures of NAP.

**Proviso:** The purpose of the Conflict of Interest statement is to stay in compliance with and protect the tax-exempt status of NAP. NAP already has an extensive Conflict of Interest Policy in place in Appendix D of NAPOPP, located on pages 56-58. NAPOPP also contains the following provision: "Conflict of Interest Policy for Governing Members."

**Proposed by:** The Bylaws Committee.

**Rationale:** To protect this tax-exempt association, the conflict-of-interest policy in Appendix D shall be in effect for board and committee members." (NAPOPP, Section 3.5.05) The real purpose of the bylaw amendment is simply to authorize the existing Conflict of Interest Policy to limit members' rights, including the right to vote.



**Bylaws Committee Recommendation:** The Bylaws Committee recommends the adoption of this amendment.

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**AMENDMENT 7: RP CREDENTIAL EFFECTIVE DATE**

Amend Article IX. Committees. Section F. Membership Registration and Examiners Committee by adding number 11. “Once the MREC Committee verifies the passing result of the last exam required for a member to achieve the credential of Registered Parliamentarian, the member’s credentialing date shall be conferred as the date the member successfully passed the last exam.”

Current Wording	Proposed Amendment	If adopted will read
	<u>11. Once the MREC verifies the passing result of the last exam required for a member to achieve the credential of Registered Parliamentarian, the member’s credentialing date shall be conferred as the date the member successfully passed the last exam</u>	11. Once the MREC verifies the passing result of the last exam required for a member to achieve the credential of Registered Parliamentarian, the member’s credentialing date shall be conferred as the date the member successfully passed the last exam.

**Proposed by:** By the following units: Parliamentarians of Brooklyn, New York; Parliamentarians of Queens, New York; Parliamentarians of Boston, Massachusetts; Parliamentarians of Burlington-Camden Counties, New Jersey; Parliamentarians of Philadelphia, Pennsylvania; Parliamentarians of Monmouth-Ocean County, New Jersey; Parliamentarians of Nassau Suffolk Counties, New York; Parliamentarians of New Castle County, Delaware; Parliamentarians of Hudson County, New Jersey; Parliamentarians of Kent County, New Jersey; Parliamentarians of Kent County, New Jersey; Parliamentarians of West Chester, New York; Parliamentarians of Albany, New York.

**Rationale:** Under the current rules, the MREC has up until a month after receipt of the certification of a passed result to send the member confirmation that they have passed the last exam for Registered Parliamentarian status; and currently it is the date of that email that the member is credited with qualifying as a Registered Parliamentarian. This amendment provides that once the committee verifies the exam result, that the date be counted from the date the member passed the last exam for Registered Parliamentarian status.

**Bylaws Committee Recommendation:** The Bylaws Committee recommends this amendment **NOT** be adopted. It makes little or no sense to incur the NAP Bylaws with language related to a retired (or soon to be retired) legacy examination.

## AMENDMENT 8: BYLAWS COMMITTEE

Amend **Article IX. Section 1. Subsection B. Bylaws Committee. 7** by adding: “no later than 60 days from the date of their submission, unless extenuating circumstances apply; the Bylaws Committee may provide non-binding recommendations for improvement of these bylaws. It shall withhold approval only upon determining that they omit provisions specifically required by, or contain provisions conflicting with, NAP Bylaws, NAP Standing Rules, or NAP policies or (for unit or youth group bylaws) applicable association bylaws or standing rules.”

Current Wording	Proposed Amendment	If Adopted Will Read
<p>B. Bylaws Committee. In regard to NAP Bylaws and Standing Rules, the bylaws committee shall:</p> <ol style="list-style-type: none"> <li>1. review all submitted amendments and edit for composition;</li> <li>2. consolidate similar amendments for joint proposal subject to acceptance by the proposers;</li> <li>3. possess the right to originate amendments;</li> <li>4. submit proposed amendments to the members together with the committee’s recommendations for action;</li> <li>5. ensure, with the assistance of legal counsel, that the bylaws are in compliance with applicable federal and state statutes;</li> <li>6. in the event a revision is authorized, prepare and submit the proposed revision; and</li> <li>7. review and approve bylaws for new associations, units, and youth groups.</li> </ol>	<p>B. Bylaws Committee. In regard to NAP Bylaws and Standing Rules, the bylaws committee shall:</p> <ol style="list-style-type: none"> <li>1. review all submitted amendments and edit for composition;</li> <li>2. consolidate similar amendments for joint proposal subject to acceptance by the proposers;</li> <li>3. possess the right to originate amendments;</li> <li>4. submit proposed amendments to the members together with the committee’s recommendations for action;</li> <li>5. ensure, with the assistance of legal counsel, that the bylaws are in compliance with applicable federal and state statutes;</li> <li>6. in the event a revision is authorized, prepare and submit the proposed revision; and</li> <li>7. review and approve bylaws for new associations, units, and youth groups <u>no later than 60 days from the date of their submission, unless extenuating circumstances apply; the Bylaws Committee may provide non-binding</u></li> </ol>	<p>B. Bylaws Committee. In regard to NAP Bylaws and Standing Rules, the bylaws committee shall:</p> <ol style="list-style-type: none"> <li>1. review all submitted amendments and edit for composition;</li> <li>2. consolidate similar amendments for joint proposal subject to acceptance by the proposers;</li> <li>3. possess the right to originate amendments;</li> <li>4. submit proposed amendments to the members together with the committee’s recommendations for action;</li> <li>5. ensure, with the assistance of legal counsel, that the bylaws are in compliance with applicable federal and state statutes;</li> <li>6. in the event a revision is authorized, prepare and submit the proposed revision; and</li> <li>7. review and approve bylaws for new associations, units, and youth groups no later than 60 days from the date of their submission, unless extenuating circumstances apply; the Bylaws Committee may provide non-binding recommendations for improvement of these bylaws, but</li> </ol>

	<u>recommendations for improvement of these bylaws, but shall withhold approval only upon determining that they omit provisions specifically required by, or contain provisions conflicting with, NAP Bylaws, NAP Standing Rules, or NAP policies or (for unit or youth group bylaws) applicable association bylaws or standing rules.</u>	shall withhold approval only upon determining that they omit provisions specifically required by, or contain provisions conflicting with, NAP Bylaws, NAP Standing Rules, or NAP policies or (for unit or youth group bylaws) applicable association bylaws or standing rules.
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**Proposed by:** Parliamentarians of Brooklyn, New York; Fredericksburg Parliamentary Law Unit, Fredericksburg, Virginia; Parliamentarians of Queens, New York; Parliamentarians of Boston, Massachusetts; Parliamentarians of Burlington-Camden Counties, New Jersey; Parliamentarians of Bergen-Passaic Counties, New Jersey; Parliamentarians of Philadelphia, Pennsylvania; Parliamentarians of Monmouth-Ocean Counties, New Jersey; Parliamentarians of Nassau Suffolk Counties, New York; Parliamentarians of New Castle County, Delaware; Parliamentarians of Hudson County, New Jersey; Parliamentarians of Kent County, Delaware; Parliamentarians of Essex County, New Jersey; Parliamentarians of West Chester, New York; Parliamentarians of Albany, New York; Henry M. Robert, III Unit.

**Rationale:** In reviewing association, unit, and youth group bylaws, the role of the national Bylaws Committee ought to be quasi-judicial rather than quasi-legislative in nature. *RONR* (12th ed.) 56:7(emphasis added) notes, “If the unit for which the bylaws are to be drawn up is subject to a parent organization or superior body, such as a state or a national society (or both), or a federation, the bylaws governing at these higher levels should be studied for provisions which are binding upon subordinate units in a way that must be taken into account. **The bylaws of a subordinate unit need to conform to those of a superior body only on clearly requisite points.**” It is entirely appropriate, as the NAP Bylaws currently provide, for there to be a review of the bylaws of new subordinate units to verify that they conform to the explicit requirements of the superior national organization. In the past, however, the provision requiring NAP Bylaw Committee review of such bylaws has been misinterpreted as giving the Bylaws Committee the responsibility of mandating that association and unit bylaws be rewritten in whatever way a majority of the Bylaws Committee believes would make them better. This removes the appropriate discretion of the members of an association or unit to judge what best satisfies the needs of the entity under local conditions, such as which standing committees it is desirable to create, what quorum is appropriate, how frequently meetings of members should be held, and the like. Only when an assembly representing the full organization, such as the convention amending the NAP Bylaws or Standing Rules, or the elected Board of Directors amending NAP policies, sets specific requirements for subordinate units should their discretion in judging what bylaws will best meet their circumstances be constrained. An appointed committee, acting on its own, should not be able to impose further mandatory substantive requirements. There are time constraints and deadlines attached to bylaws submissions, notifications for passed exams, and

other matters; in light of the desirability of not delaying the activity of newly chartered associations, units and youth groups, a deadline for review and approval of their bylaws, is appropriate.

**Bylaws Committee Recommendation:** The Bylaws Committee recommends that this bylaw amendment **NOT** be adopted.

**Bylaws Committee Rationale:** Though it might appear that allowing 60 days for a constituent division's bylaws to be reviewed by the Bylaws Committee is a reasonable amount of time, there may be circumstances that are beyond the control of the committee such as the need to submit a unit's proposed bylaws to NAP's legal advisors for further review.

In this last biennium, several new units submitted proposed bylaws based on a template from another organization. These proposed bylaws included provisions interfering with NAP's 501(c)(3) status as well as creating the potential for a for-profit business operating within an NAP unit. The Bylaws Committee spent much time reviewing these units' proposals which all raised the same concern. It was a careful and considered process, including consultation with NAP's legal advisors, that was essential to protect this organization along with its many units and associations. For the good of the entire organization no decisions should be made hastily when a new unit or association is being chartered.

The only time the Bylaws Committee has the opportunity to prevent such occurrences is in the review of a unit's or association's initial bylaws when the Bylaws Committee can require conformity to NAP bylaws and District of Columbia statutes.

The Bylaws Committee recommends that this bylaw amendment **NOT** be adopted.

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## AMENDMENT 9: ELECTRONIC MEETINGS

Amend Article XII Electronic Meetings and Communications Sections 1 Meetings by striking out all words following the word “NAP” and before the words “so long as” and inserting the words, “biennial convention, membership meetings, Board of Directors, all committees, and subcommittees shall be authorized to meet through electronic means”

Current Wording	Proposed Amendment	If Adopted Will Read
<p><b>Section 1. Meetings.</b> The NAP Board of Directors and all committees and subcommittees shall be authorized to meet by telephone conference or through other electronic communications media so long as all the members can simultaneously hear each other and participate during the meeting.</p>	<p><b>Section 1. Meetings.</b> The NAP <del>Board of Directors and all committees and subcommittees shall be authorized to meet by telephone conference or through other electronic communications media</del> <u>biennial convention, membership meetings, Board of Directors, all committees, and subcommittees shall be authorized to meet through electronic means</u> so long as all the members can simultaneously hear each other and participate during the meeting.</p>	<p><b>Section 1. Meetings</b> The NAP biennial convention, membership meetings, Board of Directors, all committees, and subcommittees shall be authorized to meet through electronic means so long as all the members can simultaneously hear each other and participate during the meeting.</p>

**Proposed by:** NAP Bylaws Committee.

**Rationale:** The purpose of this amendment is to permit NAP to hold its Biennial Convention and membership meetings by electronic means. The 2020 annual meeting and current convention were and are being held by electronic means only because the District of Columbia statute entitled The COVID-19 Response Emergency Amendment Act of 2020 (the “Act”) directed such meetings during the COVID-19 pandemic.

**Bylaws Committee Recommendation:** The Bylaws Committee recommends adoption of this amendment.

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## AMENDMENT 10: REFERENCE TO “CODE OF ETHICS” IN BYLAWS AND STANDING RULES

(1) Amend Bylaws Article III, Members, Section 5, Conduct, by striking “Code of Ethics” and inserting “*Code of Professional Responsibility for Parliamentarians.*” and

(2) Amend Standing Rules, Paragraph 15, by striking “Code of Ethics” and inserting “Code of Professional Responsibility for Parliamentarians.”

Current Language	Proposed Amendment	If Adopted Will Read
<p><b>Section 5. Conduct.</b> Members shall abide by the NAP Bylaws, Standing Rules, and Code of Ethics, and shall not engage in conduct injurious to NAP or its object, or bring disrespect on NAP. The professional standards committee shall handle allegations of disciplinary matters as prescribed in Article XI, Section 2.</p>	<p><b>Section 5. Conduct.</b> Members shall abide by the NAP Bylaws, Standing Rules, and <del>Code of Ethics</del> <u>Code of Professional Responsibility for Parliamentarians</u>, and shall not engage in conduct injurious to NAP or its object, or bring disrespect on NAP. The professional standards committee shall handle allegations of disciplinary matters as prescribed in Article XI, Section 2.</p>	<p><b>Section 5. Conduct.</b> Members shall abide by the NAP Bylaws, Standing Rules, and <i>Code of Professional Responsibility for Parliamentarians</i>, and shall not engage in conduct injurious to NAP or its object, or bring disrespect on NAP. The professional standards committee shall handle allegations of disciplinary matters as prescribed in Article XI, Section 2.</p>

Current Language	Proposed Amendment	If Adopted Will Read
<p>15. There shall be a biennial membership manual which shall contain at a minimum:</p> <ul style="list-style-type: none"> <li>• Articles of Incorporation/Agreement</li> <li>• Bylaws</li> <li>• NAP Standing Rules</li> <li>• Code of Ethics for Parliamentarians</li> <li>• NAP Educational Foundation Bylaws</li> <li>• Membership Roster</li> </ul>	<p>15. There shall be a biennial membership manual which shall contain at a minimum:</p> <ul style="list-style-type: none"> <li>• Articles of Incorporation/Agreement</li> <li>• Bylaws</li> <li>• NAP Standing Rules</li> <li>• <del>Code of Ethics for Parliamentarians</del> <u>Code of Professional Responsibility for Parliamentarians</u></li> <li>• NAP Educational Foundation Bylaws</li> <li>• Membership Roster</li> </ul>	<p>15. There shall be a biennial membership manual which shall contain at a minimum:</p> <ul style="list-style-type: none"> <li>• Articles of Incorporation/Agreement</li> <li>• Bylaws</li> <li>• NAP Standing Rules</li> <li>• <i>Code of Professional Responsibility for Parliamentarians</i></li> <li>• NAP Educational Foundation Bylaws</li> <li>• Membership Roster</li> </ul>

**Proposed by:** NAP Professional Standards Committee.

**Rationale:** Reflects recent title change for the applicable code, and adds italics to indicate the title of a specific publication consistent with the usage elsewhere in the bylaws.

**Bylaws Committee Recommendation:** The bylaws committee recommends the adoption of this series of amendments.

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**AMENDMENT 11: DOCUMENTS REQUIRING BOARD ADOPTION**

Amend Article VII, Board of Directors, Section 2, Duties, Subsection B, Duties of the NAP Board of Directors, Paragraph 21, by striking “*Standards of Ethical Conduct for Parliamentarians, Rules for Disposition of Professional Ethics Complaints, and Rules for Disposition of Membership Discipline Complaints,*” and inserting “appropriate standards of professional responsibility, and appropriate rules for processing professional responsibility and member discipline complaints.”

Current Language	Proposed Amendment	If Adopted Will Read
21. after consultation with the professional standards committee, adopt <i>Standards of Ethical Conduct for Parliamentarians, Rules for Disposition of Professional Ethics Complaints, and Rules for Disposition of Membership Discipline Complaints;</i>	21. after consultation with the professional standards committee, adopt <del><i>Standards of Ethical Conduct for Parliamentarians, Rules for Disposition of Professional Ethics Complaints, and Rules for Disposition of Membership Discipline Complaints,</i></del> <u>appropriate standards of professional responsibility, and appropriate rules for processing professional responsibility and member discipline complaints;</u>	21. after consultation with the professional standards committee, adopt appropriate standards of professional responsibility, and appropriate rules for processing professional responsibility and member discipline complaints;

**Proposed by:** NAP Professional Standards Committee.

**Rationale:** Eliminates reference to specific rule titles and instead refers to “appropriate standards” and “appropriate rules.” This will lessen the number of provisions that would have to be amended in the future if the specific document titles are changed.

**Bylaws Committee Recommendation:** The bylaws committee recommends the adoption of this amendment.

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## AMENDMENT 12: ETHICS REFERENCE TO PROFESSIONAL RESPONSIBILITY

Amend Article VII, NAP Board of Directors, Section 2, Duties, Subsection B, Duties of the NAP Board of Directors, Paragraph 22, by striking “an ethics” and inserting “a professional responsibility.”

Current Language	Proposed Amendment	If Adopted Will Read
22. render the final decision on any recommendation made by the professional standards committee for suspension or revocation of any member’s membership or credential classification as a result of an ethics or member discipline complaint and consider and resolve all appeals by a respondent of a reprimand issued by the professional standards committee. A two-thirds vote shall be required to suspend or revoke any member’s membership or credential classification;	22. render the final decision on any recommendation made by the professional standards committee for suspension or revocation of any member’s membership or credential classification as a result of <del>an ethics</del> <u>a professional responsibility</u> or member discipline complaint and consider and resolve all appeals by a respondent of a reprimand issued by the professional standards committee. A two-thirds vote shall be required to suspend or revoke any member’s membership or credential classification;	22. render the final decision on any recommendation made by the professional standards committee for suspension or revocation of any member’s membership or credential classification as a result of a professional responsibility or member discipline complaint and consider and resolve all appeals by a respondent of a reprimand issued by the professional standards committee. A two-thirds vote shall be required to suspend or revoke any member’s membership or credential classification;

**Proposed by:** NAP Professional Standards Committee.

**Rationale:** With the revised *Code of Professional Responsibility* now replacing the former *Code of Ethics*, it is appropriate to make the corresponding change here.

**Bylaws Committee Recommendation:** The bylaws committee recommends the adoption of this amendment.

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## AMENDMENT 13: GENERIC DESCRIPTIONS

Amend XI, Discipline, Section 2, Complaints, by striking the existing Subsections A and B, inserting a new Subsection A to read as follows, and re-lettering current Subsection C as Subsection B:

**A. Processing of Complaints.** The professional responsibility and member discipline committee shall process complaints concerning alleged professional responsibility violations and alleged member discipline complaints in accordance with applicable rules adopted by the board of directors.



Current Language	Proposed Amendment	If Adopted Will Read
<p><b>A. Complaints.</b> The professional standards committee shall process complaints concerning alleged violations of the <i>Code of Ethics for Parliamentarians</i> in accordance with provisions contained in the <i>Rules for Disposition of Complaints by the Professional Standards Committee</i>.</p> <p><b>B. Member Discipline Complaints.</b> The professional standards committee shall process complaints concerning alleged violations of Article III, Section 5 in accordance with provisions contained in the <i>Rules for Disposition of Membership Discipline Complaints</i>.</p>	<p><del><b>A. Complaints.</b> The professional standards committee shall process complaints concerning alleged violations of the <i>Code of Ethics for Parliamentarians</i> in accordance with provisions contained in the <i>Rules for Disposition of Complaints by the Professional Standards Committee</i>.</del></p> <p><del><b>B. Member Discipline Complaints.</b> The professional standards committee shall process complaints concerning alleged violations of Article III, Section 5 in accordance with provisions contained in the <i>Rules for Disposition of Membership Discipline Complaints</i>.</del></p> <p><b><u>A. Processing of Complaints.</u></b>  <u>The professional responsibility and member discipline committee shall process complaints concerning alleged professional responsibility violations and alleged member discipline complaints in accordance with applicable rules adopted by the board of directors.</u></p>	<p><b>A. Processing of Complaints.</b>  The professional responsibility and member discipline committee shall process complaints concerning alleged professional responsibility violations and alleged member discipline complaints in accordance with applicable rules adopted by the board of directors.</p>

**Proposed by:** NAP Professional Standards Committee.

**Rationale:** Changes subsection title to more accurately reflect the substance of the rule, eliminates duplicative language in current Subsections A and B, and eliminates specific document titles to avoid need for future amendment if the document titles change. This amendment is drafted with the assumption that Amendment 1 will be adopted, and therefore uses the proposed new committee title. If Amendment 1 is *not* adopted, the committee will move to amend the substitute by striking “responsibility and member discipline” in the name of the committee and inserting “standards” to retain the current committee name.

**Bylaws Committee Recommendation:** The bylaws committee recommends the adoption of this amendment.